

# DESERT MASHIE GOLF CLUB

## Standard Operating Procedures



## Table of Content

Membership Dues and Fees	3
Desert Mashie Club Championship	3-4
Annual Golf Tournament	4
Flights	4
Handicap	4-5
WSGA Board Meeting	5
Amendments	5
Awards, Trophies, Certificates	5

**Desert Mashie Golf Club, Inc.**  
**Standing Operating Procedures (SOP)**

The purpose of this section of the Club's SOP is to reduce to writing those precedents, procedures, and practices, which members find to be supportive of the Club's objectives and purpose.

**Membership Dues and Fees:**

- a. Membership fees and annual dues shall be determined by the Board of Directors.
- b. Annual membership dues shall be due and payable no later than December 15 of each year.
- c. Golfer dues are \$100.00 January 1 to December 31; \$75.00 July 1 to December 31; \$100.00 October 1 to December 31 the following year.
- d. Non-Golfer dues are \$55.00 January to December; \$42.00 July 1 to December 31; \$55.00 October 1 to December 31 the following year.
- e. Associate Members are \$20.00 annually
- f. Honorary and Lifetime Member; no charge.
- g. Dual Member Status dues are \$50 annually

**Desert Mashie Club Championships**

- a. The Club Championship/President Cup will be a two-day tournament to determine the Club Champion and the President Cup winners. The event will be held during the month of September or the first week of October.
- b. The Club Champion will be the low gross winner over the two (2) days.
  - Winner will be awarded entry fee to the next DM Annual Tournament.
- c. The President Cup winner will be the low net winner over the two (2) days.
  - Winner will be awarded entry fee to the next DM Annual Tournament.
- d. All other flight winners will be determined on a 1<sup>st</sup> low gross, 1<sup>st</sup> low net, 2<sup>nd</sup> low gross and 2<sup>nd</sup> low net basis.
- e. The makeup of the flights will be based on the number of participants and will be distributed on an equitable basis.
  1. There will be a women's flight, only if twelve (12) women participate. If there are less than twelve (12) women participating, they will play in the same flight as men based on their handicap.
  2. A Senior flight will consist of no less than twelve (12) players with a requirement of 70 years of age or older with a GHIN index of 22.0 and higher...otherwise they will play in flights per their handicap.
- f. The men will play from whatever tee box is between 6200 and 6,500 yards.

- The women will play from a tee box chosen by the Tournament Chairperson/Committee.
- g. In the event of a tie for the Club Championship or President Cup winners, a sudden death playoff will be conducted starting with the first hole of the last day of play. All other ties will be governed by USGA rules. Go to the scorecard playoff if time and weather does not permit.
- h. The handicap to be used in the Club Championship will be the most recently revised GHIN handicap.
- i. The Club Championship is open to all members in good standing.

### **Annual Tournament**

The following elected officials and appointed committee heads will be granted exempt status to participate in the Club's Annual Tournament:

- a. President and Tournament Director
- b. Compensated volunteers are to be kept to an absolute minimum, preferably a Maximum of five (5), however, circumstances may dictate a different number. Any increase must be as per request from the Tournament Director and approved by the Board of Directors.

### **Flights**

- a. It shall be the duty of the Tournament Chairperson plus one committee member and the Handicap Chairperson for a total of (3), to determine the number of the flights and placement of individual members within each flight, based on established handicaps.
- b. Flights and handicaps will be published prior to the tournament. Any member may contest their handicap or placement in a flight by notifying the Handicap Committee. Members may appeal to the Board of Directors for unresolved issues.

### **Handicap**

- a. It shall be the duty of the Handicap Chairperson and committee to resolve all matters pertaining to a member's or prospective member's handicap.
- b. The Handicap Committee may calculate a temporary handicap when there are not enough scores to qualify the individual member. Players must have established handicap recognized by WSGA, and GHIN to be eligible for winning prizes.
- c. The Handicap Committee may adjust handicaps when it is obvious after five (3) rounds of play that an incorrect handicap has been assigned.
- d. The Handicap Committee shall record each member's score based on the information certified to it by the Tournament Committee. The Handicap Committee must validate changes to recorded scores.
- e. Final decision on awards, trophies, and certificates will be based upon the scores submitted and verified by the Handicap Committee

- f. The golfer with the greatest improvement in his/her overall handicap as determined by the Tournament and Handicap Committees will be designated the "Most Improved Golfer". To be eligible, a golfer must have posted a minimum nine (9) rounds in a twelve-month period as determined by the GHIN system.
- g. Board of Directors must be apprised of all handicap disputes

### **Amendments**

The Standard Operating Procedures of the Club may be amended by the majority vote of the Board of Directors and written communication to all members in good standing.

### **Awards, Trophies, Certificates**

It shall be the duty of the Awards Committee under the Supervision of the Tournament Chairperson to determine the type and number of awards to be given annually based upon the information supplied by the Handicap and Tournament Committees.

- a. The Awards Committee is responsible for the establishing and providing for the awarding of awards to members, based upon the decision of the Board of Directors.
- b. The Awards Committee is responsible for providing and following-up on all established awards. (i.e., Club Championship, President's Cup etc.)
- c. All awards will be awarded at the Annual Banquet.

### **Western States Golf Association (WSGA) Executive Board Meetings**

- a. The President will attend the February and June WSGA Executive meetings annually as the representative of Desert Mashie Golf Club.
- b. Desert Mashie Golf Club will pay the expenses for the President based on the following but not to exceed an annual budget of \$1600.00 (both Meetings combined).
  - 1. Lodging
  - 2. Meals
  - 3. Transportation
  - 4. Other Reasonable Expenses
- c. Receipts are required for all expenditures.